



**REPORT OF THE REGULAR OPEN MEETING OF THE  
UNITED LAGUNA WOODS MUTUAL  
LANDSCAPE COMMITTEE**

**Monday, September 23, 2024 – 1:30 P.M.  
24351 El Toro Road, Laguna Woods, CA 92637  
Board Room and Virtual with Zoom**

**REPORT**

<b>COMMITTEE MEMBERS PRESENT:</b>	Sue Quam – Chair, Anthony Liberatore, Maggie Blackwell
<b>COMMITTEE MEMBERS ABSENT:</b>	Vidya Kale
<b>OTHERS PRESENT:</b>	Ellen Leonard
<b>ADVISORS PRESENT:</b>	Mary Sinclair, Ann Beltran
<b>STAFF PRESENT:</b>	Kurt Wiemann, Megan Feliz

**1. Call to Order**

Chair Quam called the meeting to order at 1:32 p.m.

**2. Acknowledgment of Media**

No media were present.

**3. Approval of the Agenda**

The committee unanimously approved the meeting report.

**4. Approval of the Meeting Report for August 26, 2024**

The committee unanimously approved the meeting report.

## **5. Chair's Remarks**

Chair Quam welcomed everyone and explained how the meeting works. She provided a brief budget update. The chair encouraged everyone to talk to the board regarding their concerns, and she thanked everyone for letting her serve as the chair.

## **6. Department Head Update**

Mr. Wiemann gave an update on the clipping pilot program that will be starting next week. He explained, residents are concerned about size of the bucket and storage. Staff has been reaching out to residents to explain the pilot in detail. The program is to make the clipping pick up more efficient to hopefully create saving due to increased request for pick up.

### **6a. Project Log**

Mr. Wiemann notified the committee that turf reduction is completed, and waiting for final inspection. He let the committee know the ArcGIS mapping project is complete, and all turf reduction is on hold until the new board is seated in the coming months. Mr. Wiemann explained that Dudek was hired to work with the UFMP to find tree locations and species for the new trees that will be planted this year. Questions were asked and answered.

### **6b. Water Use Comparison Chart**

Water use increased last month due to four mainline water breaks and summer heat. Questions were asked and answered.

### **6c. Tree Work Status Report**

None

### **6d. Orange QC Report**

Mr. Wiemann gave a brief overview of the quality control report and the different chart details. It explained tickets created from finding by the inspector and flagged inspections. Questions were asked and answered.

## **7. Member Comments (Items not on the agenda)**

- One member complained and asked for help with tree volunteers around her unit.
- One member commented about draft meeting reports and online attachments that could not be printed.
- One member had questions on water meters and cycles.

- One member had questions on water consumption and how it is measured.
- One member expressed their disappointment in the board voting down the additional maintenance cycles in the budget approval process.

## **8. Response to Member Comments**

Mr. Wiemann and the Chair responded to member comments.

## **Items for Discussion and Consideration**

### **9. 14-C Off-Schedule Trim Request**

Mr. Wiemann presented a brief overview of the recommendation. A member spoke in favor of the staff recommendation. Questions were asked and answered.

Director Blackwell moved to accept the staff's recommendation to approve the off-schedule trim request; Director Liberatore seconded the motion. Hearing no objections, the motion passed unanimously.

**Future Agenda Items:** *All matters listed under Future Agenda Items are items for a future committee meeting. No action will be taken by the committee on these agenda items at this meeting.*

## **Concluding Business**

### **10. Committee Member Comments**

Various comments were made.

### **11. Date of Next Meeting – October 28, 2024 at 1:30 p.m.**

### **12. Recess at 3:05 p.m.**



Sue Quam (Oct 5, 2024 12:44 PDT)

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Sue Quam, Chair

Sue Quam, Chair  
Kurt Wiemann, Staff Officer  
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